

## Notice of Variation

<b><u>Name</u></b>	
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**Note:** Please choose from below options and complete in block letters.

**AND / OR**

<b><u>Change to Contact Details</u></b>			
<b>Residential Address</b>			
<b>Postal Address</b>			
<b>Telephone</b>	<u>Home</u>	<u>Work</u>	<u>Mobile</u>
<b>Email</b>	<u>Home</u>	<u>Work</u>	
<b>Billing Details</b>			
<b>School</b>			

**AND / OR**

<b><u>Change of Course Details</u></b> – Either enrolling in additional course(s) or variation of existing course(s)				
<b>WEEK</b>	<b>TERM</b>			
<u>Previous Instrument/Class</u>	<u>Previous lesson length</u>	<u>Previous Day and Time</u>	<u>Previous Tutor</u>	<u>Previous Location</u>
<u>New Instrument/Class</u>	<u>New lesson length</u>	<u>New Day and Time</u>	<u>New Tutor</u>	<u>New Location</u>

**AND / OR**

<b><u>Notice of Withdrawal</u></b>
I hereby give notice that _____ (student name) will be withdrawing from _____ (instrument/class) tuition with _____ (tutor) _____ (lesson day/time) as at the end of Term _____ Year _____ Reason (optional):

<b><u>Signature (Parent/Guardian/Student)</u></b>	<b><u>Signature (Tutor – Office use)</u></b>
<u>Date</u>	<u>Date</u>